

Wilcannia Central School

Cleaton Street

WILCANNIA. 2836

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###### Ivanhoe Central School

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IVANHOE 2878

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**Menindee Central School**

Menindee St

MENINDEE, 2879

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**Student Protocols**

Students participating in the Wilvandee Access Protocols are expected to follow the protocols listed below:

**Classroom Protocols**

* Be on time
* Make sure you have all relevant resources for the lesson
* Sit within view of the camera
* Take hats off
* Un-mute microphone and set camera to preset classroom shot
* Be aware of appropriate posture, language and behaviour
* Participate actively in the lesson
* Students’ microphones should be muted when not talking
* When you wish to talk, turn the microphone on and give the teacher a hand signal
* Speak normally as the microphones are very sensitive
* Allow for response time and wait until each person has finished speaking before replying
* At the end of each session ensure that all microphones are muted and the privacy pre set camera shot **9** has been activated
* In the event of technical problems, get a teachers assistance or call the help desk immediately:

**1800 824 737**

When not in a conference, remember that the cameras are still active and the microphones **may** still be on

**Study Period Protocols**

* Be actively engaged in school work
* Respect each other and follow the school values and rules
* Computers are to be used for school work only
* You may listen to music but must use headphones. *This privilege can be lost*
* Music must be on iPods or a thumb drive (Not stored on the computer)
* Remain in the designated study area unless alternate arrangements have been made with a teacher
* Be aware of appropriate language and behaviour
* Junior students are not permitted in the study areas unless arrangements have been made by a teacher
* Clean up after yourselves
* Water only at the computer tables